

## Vote 2

## Provincial Legislature

Table 2.1: Summary of departmental allocation

R' 000	2010/11 To be appropriated	2011/12	2012/13
<b>MTEF allocations</b>	<b>310 629</b>	<b>325 768</b>	<b>342 547</b>
of which			
Current payments	250 492	269 305	280 585
Transfers and subsidies	54 137	45 669	47 952
Payments for capital assets	6 000	10 794	14 010
<b>Statutory Amount</b>	<b>1 492</b>	<b>1 586</b>	<b>1 676</b>
Responsible MEC	<b>Speaker of the Legislature</b>		
Administering Department	<b>Provincial Legislature</b>		
Accounting Officer	<b>Secretary to the Legislature</b>		

## 1. Overview

## 1.1 Vision

A dynamic people's assembly for good governance to deepen and advance sustainable and transformative development towards effective service delivery.

## 1.2 Mission

The Eastern Cape Legislature strives to deepen democracy, promote development and build a better life for all, through law-making, effective public participation, and vigorous oversight.

## 1.3 Main services

## Legislating

Bills brought before the Legislature by the various executive departments are scrutinised and improved upon before they are tabled in the House for debate. In this process the stakeholder views are taken into account – either by inviting them to the Legislature or by holding meetings in the various areas of the province. These inputs are also prepared in respect of national legislation through the National Council of Provinces. The public participation activity is an essential part of maintaining democracy in the province.

## Oversight

The Legislature does not only vote a budget into law, it also has to ensure that executive departments spend voted funds in the prescribed manner. This the Legislature achieves through a set of committees specifically intended to have a deeper insight and scrutinize the activities of the assigned department. These committees work to ensure that the interests of civil society are met or are catered for.

## **Administration**

The core business of the Legislature is supported by administrative machinery that ensures that there is appropriate infrastructure. This is led by the Secretary to the Legislature who is the Accounting Officer of the Legislature and who must account for the use of the voted funds in the same manner as any other Accounting Officer of any public institution. The Legislature has benchmarked all its activities against those of National Parliament as a sister institution at national level.

### **1.4 Core functions and responsibilities**

The Provincial Legislature provides both legislative and institutional support services required to fulfill its constitutional functions. The oversight function and the opening of the doors of the Legislature to the public continue to be important areas of the Legislature's activities.

### **1.5 Demands and changes in services**

The Legislature is in a process of implementing the accrual system of accounting. The process of purchasing a financial system has been approved, and in the 2009/10 financial year the Legislature started to implement an ERP (Enterprise Resource Planning) system that integrates Supply Chain Management (SCM), Financial Management, Payroll and Human Resource Management (HRM) into a singular system and will further be enhanced by a document management system. This implementation will be done on a shared service basis using the National Parliament ERP platform as a centre of excellence for all operations.

### **1.6 Main Services**

- To enhance the public's knowledge of legislation
- To timeously consider, pass, amend or reject legislation referred to the Provincial Legislature by the Executive Council or the National Council of Provinces (NCOP);
- To initiate or prepare legislation, except money bills;
- To perform oversight over the provincial executive authority, including the implementation of legislation;
- To perform oversight over the service delivery of provincial department through their annual budget allocations and expenditure incurred;
- To ensure that all provincial executive organs of state are accountable to the Legislature;
- To ensure compliance with financial management legislation, policies and procedures;
- To maintain an efficient and professional support staff to enable Members to carry out their legislative mandates effectively;
- To create a safe and secure environment within the precincts for Members, staff and the public;
- To facilitate public involvement in the legislative and other policy formulation processes of the Provincial Legislature and its committees;
- To conduct business in an open and transparent manner, including the holding of parliamentary sittings and committee meetings in public
- To build capacity among the Members of the Provincial Legislature.

### **1.7 Acts, rules and regulations**

- Annual Division of Revenue Act
- Financial Management of Provincial Legislature Act (FIMPLA) of 2009
- FIMPLA Regulations
- Public Finance Management Act, (Act 1 of 1999, as amended)
- National Treasury Regulations
- Municipal Financial Management Act
- Constitution, (Act 108 of 1996)
- Labour Relations Act, (Act 66 of 1995)
- Basic Conditions of Employment Act, (Act 75 of 1997)
- Borrowing Powers of Provincial Government Act, (Act 48 of 1996)
- Employment Equity Act, (Act 55 of 1998)

## **1.8 Budget decisions**

- Oversight of the Executive by Portfolio Committees
- Public Education Programme
- Public Participation Programme
- Capacitation of Members through international programs
- Financial and administrative support to Political parties

Planned vigorous oversight by Portfolio Committees includes site visits by Committee Members and senior management of departments where the public is also invited to participate. This would have budgetary implications.

Public education of the electorate has been found not to be reaching out as much as possible. This is evidenced by poor participation of the electorate during public hearings on Bills. The organogram has been revamped to cater for extensive public education and Constituency Offices will be utilized in this regard, hence the increased budgetary allocation to Constituency Offices.

To enable Members of the Provincial Legislature to perform their oversight functions, their capacitation and exposure to international development trends becomes very critical, hence their continuous exposure.

## **2. Review of the current financial year (2009/10)**

The institution has seen several achievements during this period under review.

- (a) New Members of Provincial Legislature were inducted after April 2009 general elections. The Provincial Legislature hosted the State of the Province Address in June 2009 following the State of the Nation Address by the State President of the new term of office. The following sectoral Parliaments were held:
- the Youth Parliament,
  - Women's Parliament and taking the Legislature to the People.

Taking the Legislature to the People is part of the voice of the people and it complies with the provisions of Section 118 of the Constitution. The Legislature continued to focus on public participation programmes in order to improve the interaction between the institution and the citizens.

- (b) The institution capacitated Members of Provincial Legislature for vigorous oversight through international study tours.
- (c) The institution vigorously conducted its oversight functions and visited a number of sites to obtain first hand information on service delivery in the province.
- (d) Passing of the EC Provincial Legislature Financial Management Bill that is in line with the Financial Management of Parliament Act of 2009.
- (e) The intention for the Eastern Cape Legislature, together with other Legislatures, is to implement an ERP system to ensure successful implementation of the EC Provincial Legislature Financial Management Act of 2009. Despite cost pressures experienced under compensation of employees, the Legislature managed to fill several key positions within core business and the recruitment for other key positions is underway. This includes the position of the Secretary to the Legislature.
- (f) Several key contracts have come to an end. A new contract for internal audit services was signed during the year under review. A contract for the leasing of legislature vehicles has also come to an end. A cost benefit analysis was carried out on 2 options, namely, leasing versus purchasing the Provincial Legislature's fleet. Though carrying a high initial capital outlay, the purchasing option has been strongly recommended and approved. By selecting the outright purchase option, the Legislature expects to derive benefits such as reduction in audit queries and cost recovery at disposal.

- (g) Contracts on cleaning services and catering services have also come to an end and a cost benefit analysis on whether to have in-house cleaning services and catering service or continue with outsourcing is being undertaken.

### 3. Outlook for the coming financial year (2010/11)

#### Program 1

The new Financial Management for Parliament Act of 2009 as well as the Financial Management of Provincial Legislature Act (FIMPLA) of 2009 clearly identifies the Treasury role of the Speaker over the Legislature as well as identifies clearly the Executive Authority of the Legislature unlike in the PFMA. This has necessitated that the Speakership be capacitated with a finance component to perform the controlling and monitoring functions of the Treasury. A need to establish a Special Programs Unit has also been identified thereby necessitating the establishment of this component within the Speakership.

The FIMPLA has also upgraded the status of Budget and Oversight Committee of the Legislature to a fully fledged Committee. This has therefore necessitated budgeting for this Committee as well as all other sub-committees of the Rules Committee under the Speakership. This is but one of the elements that relate to the implementation of FIMPLA. The major one will be the implementation of a GRAP accounting system, something that requires an ERP system.

#### Program 2

Financial and administrative assistance to Political Parties represented at the Legislature through constituency allowances and caucus funding has also been increased. Constituency allowance allocations have been increased by an inflationary percentage whilst caucus funding increases have been benchmarked against other Legislatures and National Parliament. The adopted policy also stipulates that an additional six (6) months allocation for public education before national elections should be factored in the constituency allowance as a once-off. This has been included under the transfer payments in preparation for Local Government elections.

#### Program 3

The oversight services budget has been augmented to enable vigorous oversight and site visits throughout the Province. Public participation has been identified as one of areas that will be prioritised. For a meaningful public participation in the law making processes public hearings will be preceded by an extensive Public Education and petitions Programme.

## 4. Receipt and Financing

### 4.1 Summary of receipts and departmental receipts collection

Table 2.2 below shows the sources of funding for the Vote for the 2010/11 MTEF period. The major source of funding is equitable share. The Legislature has very limited sources of own revenue as such it is projecting to collect R270 000 mainly from the sales of capital assets. Actual expenditure by the department almost doubled from R130.7 million in 2006/07 to R271.6 million in 2009/10 financial year.

**Table 2.2: Summary of departmental receipts**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
Equitable share	130 732	161 275	215 495	249 877	271 365	271 365	310 359	325 471	342 219	14.37
Conditional grants										
Departmental receipts	180	242	965	245	245	245	270	297	327	10.20
<b>Total receipts</b>	<b>130 912</b>	<b>161 517</b>	<b>216 460</b>	<b>250 122</b>	<b>271 610</b>	<b>271 610</b>	<b>310 629</b>	<b>325 768</b>	<b>342 546</b>	<b>14.37</b>

**Table 2.3: Departmental receipts: Vote 2: Provincial Legislature**

Table 2.3: Departmental receipts: Vote 2: Provincial Legislature										
R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
Tax receipts										
Casino taxes										
Horse racing taxes										
Liquor licences										
Motor vehicle licences										
Sales of goods and services	79	87	91							
Transfers received										
Fines, penalties and forfeits										
Interest, dividends and rent on	101	155	242							
Sales of capital assets			3	245	245	245	270	297	327	10.20
Transactions in financial assets			629							
<b>Total departmental receipts</b>	<b>180</b>	<b>242</b>	<b>965</b>	<b>245</b>	<b>245</b>	<b>245</b>	<b>270</b>	<b>297</b>	<b>327</b>	<b>10.20</b>

The Provincial Legislature, in contrast to other provincial departments, retains its own departmental receipts in terms of Section 22(1) of the PFMA. The Provincial Legislature is thus funded from two sources, namely the Provincial Treasury allocation and departmental own receipts.

The Legislature collects revenue in the form of interest from bank accounts, commission on insurance and sale of capital assets.

## 5. Payment summary

This section summarises the expenditure and budgeted estimates for the vote in terms of programmes and economic classification.

### 5.1 Key Assumptions

The Provincial Legislature applied the following broad assumptions when compiling the budget:

- The implementation of the FIMPLA (Financial Management of Provincial Legislature's Act of 2009) as well as the possible migration to an Enterprise Resource Planning system that integrates SCM, Finance, Payroll, HRM and document management into one single system
- Costs associated with the fulfilment of public participation in the legislative process through public hearings, petitions and the holding of institutionalised days.
- Costs associated with the oversight role of the Legislature through the various standing committees of the Legislature by the Executive
- Costs associated with administration and management of the Legislature and financial support for political structures.
- Remuneration and benefits for members of the legislature
- Financial support to political parties with representation in the Legislature by paying constituency allowances, as approved by the Rules Committee.
- Compensation of Employees.
- Payment for the improvement of Information Technology

### Summary by programme and economic classification

Tables 2.3.1 and 2.3.2 below provide a summary of the vote's expenditure and budgeted estimates over the seven-year period, by programme and by economic classification, respectively. The budget of the Member's remuneration forms a direct charge on the Provincial Revenue Fund, and is therefore not included in the three budget programmes.

**Table 2.3.1: Summary of departmental payments and estimates by programme**

Table 2.3.1: Summary of departmental payments and estimates by programme											
R' 000		2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
		Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
1.	Administration	60 137	79 581	78 698	85 800	89 177	89 177	104 129	116 000	123 295	16.77
2.	Facilities For Members And Political Parties	8 722	11494	50 700	57 368	62 808	62 808	76 126	69 087	72 541	2120
3.	Parliamentary Services	31145	37 837	48 405	65 951	68 251	68 251	81 853	89 006	92 451	19.93
4.	Direct Charge	30 908	32 605	38 657	41003	51374	51374	48 521	51675	54 259	(5.55)
Total payments and estimates		130 912	161 517	216 460	250 122	271 610	271 610	310 629	325 768	342 546	14.37

**Table 2.3.2: Summary of departmental payments and estimates by economic classification**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
Current payments	115 503	144 485	178 865	207 170	223 618	223 618	250 492	269 305	280 585	12.02
Compensation of employees	77 194	91341	111745	132 413	145 961	144 775	164 526	175 221	184 221	13.64
Goods and services	38 309	53 144	67 120	74 757	77 657	78 843	85 966	94 084	96 363	9.03
Interest and rent on land										
Transfers and subsidies	11 389	15 563	35 555	37 381	42 421	42 421	54 137	45 669	47 952	27.62
Provinces and municipalities	49		20							
Departmental agencies and accounts										
Universities and technikons										
Foreign governments and international										
Public corporations and private										
Non-profit institutions	11340	15 563	35 535	37 381	42 421	42 421	54 137	45 669	47 952	27.62
Households										
Payments for capital assets	3 997	1 332	2 040	5 571	5 571	5 571	6 000	10 794	14 010	7.70
Buildings and other fixed structures	324									
Machinery and equipment	3 673	1321	2 040	4 071	4 071	4 071	4 440	9 133	12 266	9.06
Heritage assets										
Specialised military assets										
Biological assets										
Land and sub-soil assets										
Software and other intangible assets		11		1500	1500	1500	1 560	1661	1744	
Of which: Capitalised compensation										
Of which: Capitalised goods and services										
Payments for capital assets	23	137								
Total economic classification	130 912	161 517	216 460	250 122	271 610	271 610	310 629	325 768	342 547	14.37

## Expenditure trends

The table reflects a steady increase in each financial year for the vote as a whole. All the four programmes reflect a steady increase over the seven-year period. The substantial increase in the vote as a whole from 2009/10 Main Budget to the Adjusted Budget is largely due to the following adjustments in the 2009/10 Adjustment Estimates:

- An amount of R2.8 million is allocated for the Improved Conditions of Service (ICS) in the Legislature
- An amount R1.6 million is allocated for the maintenance of the IT infrastructure in the revamped chamber
- R0.4 million in respect of salaries of political staff, whose appointment was extended by one month because of general elections
- R5.0 million is allocated for public education by constituency offices
- R0.8 million has been allocated for the State of the Province Address by new Premier held in June 2009
- R2.9 million is in respect for the political office salary adjustment and R7.5 million for the payment of leave gratuities.

Total expenditure, including the Direct Charge against the Provincial Revenue Fund for members' remuneration increased from R130.9 million in 2006/07 to R271.6 million in 2009/10, at an average annual growth rate of 27.6%

Expenditure is expected to increase over the 2010/11 medium term, from R310.6 million to R342.5 million, at annual rate of 5%, due to increases in salaries of Members of Provincial Legislature, implementation of the Financial Management of Provincial Legislature's Act of 2009, the revision of caucus funds to political parties, taking the Legislature to the people as well as institutionalised events.

The increase can also be attributed to the creation of financial control and monitoring structures within the Speakership to enable the Speaker to perform treasury control functions. Employee Wellness would also be re-engineered to be a Special Programs Unit that would encompass youth, gender, disability and other interest groups.

Table 2.3.1 provides a summary of payments by economic classification. As evidenced in afore-mentioned table, the bulk of the departmental budget is allocated to the compensation of employees followed by goods and services.

Underpinning the increase under compensation of employees is inter alia; general improvement in conditions of services for Members of Provincial Legislature, administrative staff of the Vote and filling of critical vacant posts. As for goods and services there is a sharp increase in the period 2009/10 to 2010/11. This increase is attributable to items listed below:

- Budgeting for Study Groups international programs
- Enhancement of oversight function and public participation
- Implementation of FIMPLA
- Institutional events

## 6. Programme Description

### Programme 1: Administration

The purpose of this programme is to provide overall support services required by the Legislature to fulfill its legislative and oversight functions, and to ensure optimal, transparent, effective utilization of limited available resources. Below are the sub-programmes that make up the programme.

<i>Office of the Speaker:</i>	provides political and administrative leadership to the Legislature
<i>Office of the Secretary:</i>	provides institutional strategic leadership through coordination, assessment, monitoring and evaluation; to ensure that all institutional activities comply with all relevant pieces of legislation and the regulatory framework.
<i>Financial Management:</i>	provides financial management services, financial accounting services, internal control, rendering of supply chain management services, transfer and salary payment management services for Members of Staff.

**Table 2.8.1(a): Summary of departmental payments and estimates - Programme 1: Administration**

Table 2.6: (a): Summary of departmental payments and estimates – Programme 1: Administration										
R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
1. Office of the Speaker	4 393	8 035	9 688	8 673	8 673	8 673	10 641	11 729	12 115	22.69
2. Office of the Secretary	5 394	7 786	8 417	9 909	9 509	9 509	11 949	13 126	13 683	25.66
3. Financial Management	28 581	40 492	29 184	26 315	28 715	28 715	32 574	36 094	39 972	13.44
4. Corporate Services	20 028	20 538	26 145	30 623	35 000	35 000	38 346	43 742	45 650	9.56
5. Catering	545	575	1412	1450	1450	1450	1 900	2 024	2 125	31.03
6. Internal Audit	400	894	896	1455	1455	1455	1 550	1651	1733	6.53
7. Safety	796	1261	2956	7 375	4 375	4 375	7 169	7 634	8 017	63.86
Total payments and estimates	60 137	79 581	78 698	85 800	89 177	89 177	104 129	116 000	123 295	16.77

**Table 2.8.1(b): Summary of departmental payments and estimates by economic classification - Programme 1: Administration**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
Current payments	44 760	62 592	76 638	80 229	83 606	83 606	98 129	105 206	109 285	17.37
Compensation of employees	26 264	34 183	39 988	40 965	43 742	43 742	56 134	59 784	63 011	28.33
Goods and services	18 496	28 409	36 650	39 264	39 864	39 864	41 995	45 422	46 274	5.35
Interest and rent on land										
Transfers and subsidies	11 357	15 563	20							
Provinces and municipalities	17		20							
Departmental agencies and accounts										
Universities and technikons										
Foreign governments and international										
Public corporations and private enterprises										
Non-profit institutions	11 340	15 563								
Households										
Payments for capital assets	3 997	1 332	2 040	5 571	5 571	5 571	6 000	10 794	14 010	7.70
Buildings and other fixed structures	324									
Machinery and equipment	3 673	1 321	2 040	4 071	4 071	4 071	4 440	9 133	12 266	9.06
Heritage assets										
Specialised military assets										
Biological assets										
Land and sub-soil assets										
Software and other intangible assets		11		1500	1500	1500	1 560	1661	1744	4.00
Of which: Capitalised compensation										
Of which: Capitalised goods and services										
Payments for capital assets	23	94								
Total economic classification	60 137	79 581	78 698	85 800	89 177	89 177	104 129	116 000	123 295	16.77

## Expenditure trends

Between 2006/07 and 2009/10, expenditure grew significantly from R60.1 million to R89.2 million. In the 2010/11 financial year, expenditure is expected to grow by 17.1 per cent. This is due to salaries to accommodate implementation of the FIMPLA (the Financial Management of Provincial Legislature Act of 2009) and salary adjustments for staff.

## Programme 2: Facilities for Members and Political Parties

The purpose of this programme is to provide for the provisioning of enabling facilities for members. This programme comprises of two sub-programmes, namely; facilities and benefits for members and political support services

**Table 2.8.2(a): Summary of departmental payments and estimates - Programme 2: Facilities For Members And Political Parties**

R' 000		2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
		Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
1.	Facilities and Benefits	2 989	4 358	4 827	9 237	9 237	9 237	9 458	10 073	10 576	2.39
2.	Political Support Services	5 733	7 136	45 873	48 131	53 571	53 571	66 668	59 014	61 965	24.45
Total payments and estimates		8 722	11 494	50 700	57 368	62 808	62 808	76 126	69 087	72 541	21.20



**Table 2.8.2(b): Summary of departmental payments and estimates by economic classification - Programme 2: Facilities For Members And Political Parties**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
Current payments	8 719	11 451	15 165	19 987	20 387	20 387	21 989	23 418	24 589	7.86
Compensation of employees	5 705	6 816	9 782	14 902	15 302	15 302	16 701	17 786	18 676	9.14
Goods and services	3 014	4 635	5 383	5 085	5 085	5 085	5 288	5 632	5 913	3.99
Interest and rent on land										
Transfers and subsidies	3		35 535	37 381	42 421	42 421	54 137	45 669	47 952	27.62
Provinces and municipalities	3									
Departmental agencies and accounts										
Universities and technikons										
Foreign governments and international										
Public corporations and private enterprises										
Non-profit institutions			35 535	37 381	42 421	42 421	54 137	45 669	47 952	27.62
Households										
Payments for capital assets										
Buildings and other fixed structures										
Machinery and equipment										
Heritage assets										
Specialised military assets										
Biological assets										
Land and sub-soil assets										
Software and other intangible assets										
Of which: Capitalised compensation										
Of which: Capitalised goods and services										
Payments for capital assets		43								
Total economic classification	8 722	11 494	50 700	57 368	62 808	62 808	76 126	69 087	72 541	21.20

Table 2.8.2(a) shows the summary of payments and estimates for programme 2 over the seven year period. Expenditure in this programme is dominated by transfer payments to political parties, as required by the Constitution and in line with the Legislature's policy.

Expenditure increased from R8.7 million in 2006/07 to R62.8 million in 2009/10, largely due to the re-allocation of budget for political parties to this Programme. Growth was more significant in 2008/09 due to an increased allocation to constituency allowances as well as allocations for public education during the national elections.

In the 2010/11 financial year, expenditure by the programme is estimated to grow by 31.8 per cent due to the additional allocations to political parties for the local government elections.

From an economic perspective, transfers and subsidies take up over 53.5 per cent of the programme's budget. In keeping with improving the conditions of services for Members of Parliament, the allocation for compensation of support staff to Political Office Bearers and re-alignment of the staff, is set to grow almost by 21.4 per cent from R9.8 million in 2008/09 to R15,3 million in 2009/10. The spending focus over the medium term is on strengthening constituencies and increasing financial support to political parties.

### **Programme 3: Parliamentary Services (Operational and Institutional Support)**

The purpose of this programme is to provide operational and institutional support to the daily operations of the Legislature. The programme is made up of the following sub-programmes:

*Library, Research and Information Services:* provides library and research services to members of parliament in conducting their political work.

*House Proceedings:* provides information management services on all core activities of the Legislatures, proposed legislations.

*Committee Services:* provides administrative and secretarial support services to the portfolio and standing committees of the Legislature

*Legal Services:* provides legal services

*National Council of Provinces:* provides all necessary administrative assistance in order to effectively participate in the NCOP

*Public Participation and Awareness:* provides necessary administrative assistance to enable

## Legislature to conduct effective public participation

*Hansard and Language Services:*

provides for the recording, transcription and editing of debates.

**Table 2.8.3(a): Summary of departmental payments and estimates - Programme 3: Parliamentary Services**

R' 000		2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
		Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
1.	Library Research and Information Services	2 633	3 835	4 845	2 061	2 061	2 061	3 525	3 754	3 942	7103
2.	House Proceedings	1804	2 081	3 102	5 693	5 693	5 693	7 326	7 803	8 193	28.68
3.	Committee Services	17 729	19 486	24 123	36 253	36 253	36 253	39 123	43 496	44 667	7.92
4.	Legal Services	1875	1626	2 795	6 833	6 833	6 833	10 537	11 223	11 784	54.21
5.	NCOP	1458	2 303	2 583	2 841	2 841	2 841	3 198	3 406	3 576	12.57
6.	Public Participation Awareness	3 313	5 688	6 469	9 188	11 488	11 488	14 624	15 575	16 353	27.30
7.	Hansard and Language Services	2 333	2 818	4 488	3 082	3 082	3 082	3 520	3 749	3 936	14.21
Total payments and estimates		31 145	37 837	48 405	65 951	68 251	68 251	81 853	89 006	92 451	19.93

**Table 2.8.3(b): Summary of departmental payments and estimates by economic classification - Programme 3: Parliamentary Services**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
Current payments	31 136	37 837	48 405	65 951	68 251	68 251	81 853	89 006	92 451	19.93
Compensation of employees	14 337	17 737	23 318	35 543	35 543	34 357	43 170	45 976	48 275	25.65
Goods and services	16 799	20 100	25 087	30 408	32 708	33 894	38 683	43 030	44 176	14.13
Interest and rent on land										
Transfers and subsidies	9									
Provinces and municipalities	9									
Departmental agencies and accounts										
Universities and technikons										
Foreign governments and international										
Public corporations and private enterprises										
Non-profit institutions										
Households										
Payments for capital assets										
Buildings and other fixed structures										
Machinery and equipment										
Heritage assets										
Specialised military assets										
Biological assets										
Land and sub-soil assets										
Software and other intangible assets										
Of which: Capitalised compensation										
Of which: Capitalised goods and services										
Payments for capital assets										
Total economic classification	31 145	37 837	48 405	65 951	68 251	68 251	81 853	89 006	92 451	19.93

Expenditure between 2006/07 and 2009/10, expenditure grew moderately from R31.1 million to R68.2 million. The large increase of R24.1m under Sub-Program: Committee Services in 2009/10 was due to budgeting for the capacitation of Members and Portfolio Committee Members.

The improvement of the organogram, more particularly within the core business, has resulted in the increase in compensation of employees from a revised budget figure of R23.3 million in 2008/09 to R34.4 million in 2009/10. This increase in the compensation budget has consequently increased the goods and services budget in anticipation of the population of the organogram. In the 2010/11 financial year, the programme's budget is expected to increase by 19.9 per cent.

## Programme 4: Direct Charge (Remuneration of Public Office Bearers)

The purpose of this programme is to provide for the salaries of all members of the Provincial Legislature, and the Speaker.

**Table 2.8.4(a): Summary of departmental payments and estimates - Programme 4: Direct Charge**

Table 2.6-4(a): Summary of departmental payments and estimates – Programme 4: Direct Charge										
R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
1 Member's Salaries	30 908	32 605	38 657	41 003	51 374	51 374	48 521	51 675	54 259	(5.55)
<b>Total payments and estimates</b>	<b>30 908</b>	<b>32 605</b>	<b>38 657</b>	<b>41 003</b>	<b>51 374</b>	<b>51 374</b>	<b>48 521</b>	<b>51 675</b>	<b>54 259</b>	<b>(5.55)</b>

Consistent with the general improvement in the remuneration of Political office bearers as proclaimed by the President, the salary budget is expected to increase slightly.

**Table 2.8.4(b): Summary of departmental payments and estimates by economic classification - Programme 4: Direct Charge**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
Current payments	30 888	32 605	38 657	41 003	51 374	51 374	48 521	51 675	54 259	(5.55)
Compensation of employees	30 888	32 605	38 657	41003	51374	51374	48 521	51675	54 259	(5.55)
Goods and services										
Interest and rent on land										
Transfers and subsidies	20									
Provinces and municipalities	20									
Departmental agencies and accounts										
Universities and technikons										
Foreign governments and international										
Public corporations and private enterprises										
Non-profit institutions										
Households										
Payments for capital assets										
Buildings and other fixed structures										
Machinery and equipment										
Heritage assets										
Specialised military assets										
Biological assets										
Land and sub-soil assets										
Software and other intangible assets										
Of which: Capitalised compensation										
Of which: Capitalised goods and services										
Payments for capital assets										
Total economic classification	30 908	32 605	38 657	41 003	51 374	51 374	48 521	51 675	54 259	(5.55)

## 7. Other programme information

### 7.1 Personnel numbers and costs

**Table 2.9: Personnel numbers and costs**

Programme R'000	As at 31 March 2007	As at 31 March 2008	As at 31 March 2009	As at 31 March 2010	As at 31 March 2011	As at 31 March 2012	As at 31 March 2013
1. Administration	103	112	107	122	122	122	147
2. Facilities For Members And Political Parties	28	33	35	45	45	45	46
3. Parliamentary Services	53	58	62	71	71	71	94
4. Direct Charge	53	53	53	53	53	53	54
<b>Total personnel numbers</b>	<b>237</b>	<b>256</b>	<b>257</b>	<b>291</b>	<b>291</b>	<b>291</b>	<b>341</b>
Total personnel cost (R'000)	77 194	91 341	111 745	144 775	164 526	175 221	184 221
Unit cost (R'000)	326	357	435	498	565	602	540

**Table 2.10: Departmental personnel numbers and costs**

R ' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
<b>Total for department</b>										
Personnel numbers (head count)	237	256	257	291	291	291	341	350	361	17.18
Personnel cost (R'000)	77 194	91341	111745	132 413	145 961	144 775	164 526	175 221	184 221	13.64
<i>of which</i>										
<b>Human resources component</b>										
Personnel numbers (head count)	24	26	25	23	23	23	27	28	32	17.39
Personnel cost (R'000)	10 503	5 993	6 887	10 746	10 746	12 786	18 685	19 900	20 895	46.14
Head count as % of total for department	10.13	10.16	9.73	7.90	7.90	7.90	7.92	8.00	8.86	0.18
Personnel cost as % of total for	13.61	6.56	6.16	8.12	7.36	8.83	11.36	11.36	11.34	28.59
<b>Full time workers</b>										
Personnel numbers (head count)	201	214	257	277	277	277	321	328	337	15.88
Personnel cost (R'000)	60 986	78 005	102 431	114 582	128 130	122 942	138 072	147 047	154 399	12.31
Head count as % of total for department	84.81	83.59	100.00	95.19	95.19	95.19	94.13	93.71	93.35	(1.11)
Personnel cost as % of total for	79.00	85.40	91.66	86.53	87.78	84.92	83.92	83.92	83.81	(1.18)
<b>Contract workers</b>										
Personnel numbers (head count)	28	33								
Personnel cost (R'000)	5 705	6 816								
Head count as % of total for department	11.81	12.89								
Personnel cost as % of total for	7.39	7.46								

## 7.2 Training

**Table 2.11: Payments on training**

R ' 000		2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
		Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
1.	Administration	23	23								
	Subsistence and travel										
	Payments on tuition										
	Other	23	23								
2.	Facilities For Members And Political Parties										
	Subsistence and travel										
	Payments on tuition										
	Other										
3.	Parliamentary Services										
	Subsistence and travel										
	Payments on tuition										
	Other										
4.	Direct Charge										
	Subsistence and travel										
	Payments on tuition										
	Other										
Total payments on training		23	23								

**Table 2.12: Payments on training**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
Number of staff	237	256	257	291	291	291	341	350	361	17.18
Number of personnel trained	123	276	187	82	105	105	120	126	150	14.29
of which										
Male	37	124	71	42	55	55	58	61	80	5.45
Female	86	152	116	40	50	50	62	65	70	24.00
Number of training opportunities	32	182	60	82	105	105	120	126	150	14.29
of which										
Tertiary	16	133	-	-	-	-	-	-	-	
Workshops	-	-	-	-	-	-	-	-	-	
Seminars	-	4	60	82	105	105	120	126	150	14.29
Other	16	45	-	-	-	-	-	-	-	
Number of bursaries offered	30	47	47	45	45	45	71	71	71	57.78
Number of interns appointed	9	10	10	10	4	4	10	12	15	150.00
Number of learnerships appointed	-	-	-	-	-	-	-	-	-	
Number of days spent on training	-	-	-	-	-	-	-	-	-	

## 7.3 Reconciliation of structural changes

There were no structural changes





**Annexure B to**  
**Estimates of Provincial Expenditure**  
**Provincial Legislature**

Table 2.B1: Specification of departmental own receipts

R' 000	2006/07			2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
	Audited				Main budget	Adjusted budget	Revised estimate	Medium-term estimates				
<b>Tax receipts</b>												
Casino taxes												
Horse racing taxes												
Liquor licences												
Motor vehicle licences												
<b>Sales of goods and services other than</b>	79	87	91									
Sales of goods and services produced by	79	87	91									
Sales by market establishments												
Administrative fees	79	87	91									
Other sales												
Of which												
Other												
Sales of scrap, waste, arms and other used current goods (excluding capital assets)												
<b>Transfers received from:</b>												
<b>Fines, penalties and forfeits</b>												
<b>Interest, dividends and rent on land</b>	101	155	242									
Interest	101	155	242									
Dividends												
Rent on land												
<b>Sales of capital assets</b>	3			245	245	245	270	297	327	10.20		
Land and subsoil assets												
Other capital assets	3			245	245	245	270	297	327	10.20		
<b>Financial transactions in assets and</b>	629											
<b>Total departmental receipts</b>	180	242	965	245	245	245	270	297	327	10.20		

Table 2.B2: Summary of departmental transfers to local government

	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
R' 000	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
Category A	49		20							
Nelson Mandela Metro	49		20							
Category B										
Category C										
Unallocated										
Total transfers to local gov	49		20							



**Table 2.B3: Details of departmental payments and estimates by economic classification**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
Current payments	115 503	144 485	178 865	207 170	223 618	223 618	250 492	269 305	280 585	12.02
Compensation of employees	77 194	91341	111745	132 413	145 961	144 775	164 526	175 221	184 221	13.64
Salaries and wages	71542	82 206	99 658	114 353	127 901	126 786	145 428	154 883	162 864	14.70
Social contributions	5 652	9 135	12 087	18 060	18 060	17 989	19 098	20 338	21358	6.16
Goods and services	38 309	53 144	67 120	74 757	77 657	78 843	85 966	94 084	96 363	9.03
Of which										
Administrative fees	34	428	52	88	58	58	58	62	64	
Advertising	985	1568	1445	2 819	2 819	2 649	2 974	3 107	3 253	12.27
Assets <R5000	604	1 123	678	931	931	931	1 465	1559	1612	57.36
Audit cost: External	1 131	3 303	3 208	3 000	3 000	3 000	3 670	3 968	4 104	22.33
Bursaries (employees)	183	523	555	600	600	600	1 000	1065	1 118	66.67
Catering: Departmental activities	1308	2 782	3 764	4 340	4 340	4 311	4 736	5 043	5 287	9.86
Communication	2 085	3 317	3 727	4 272	4 272	4 272	2 936	3 127	3 283	(3127)
Computer services	745	1088	4 616	5 017	4 394	4 394	6 000	6 390	6 410	36.55
Cons/prof:business & advisory services	3 177	1 138	2 895	3 977	3 895	3 926	4 821	5 136	5 334	22.80
Cons/prof: Infrastructure & planning			830							
Cons/prof: Legal cost			556	1800	1800	1800	1 900	2 024	2 125	5.56
Contractors	24	77	1 151	130	510	510	35	38	39	(93.14)
Agency & support/outourced services	400	894		470	470	470	1 195	1273	1294	154.26
Entertainment	1794	1914	9	755	755	769	920	984	1022	19.64
Inventory: Fuel, oil and gas		502	1018	707	707	707	850	906	951	20.23
Inventory: Raw materials	113	425		801	801	801				(100.00)
Inventory: Other consumables		361	474	163	163	168	636	677	711	302.53
Inventory: Stationery and printing		1456	1783	1332	1332	1272	2 113	2 252	2 358	66.12
Lease payments	993	4 493	7 342	2 269	2 269	2 269	4 775	4 986	4 637	110.45
Owned & leasehold property expenditure	3 217			624	624	624				(100.00)
Travel and subsistence	18 440	24 980	28 553	34 758	38 013	39 367	39 458	44 647	45 578	0.23
Training & staff development	2 030	857	1 134	1332	1332	1332	1 527	1627	1 709	14.64
Operating expenditure	706	182	446	1927	1927	1866	599	639	669	(67.90)
Venues and facilities	340	1733	2 884	2 644	2 644	2 757	4 298	4 574	4 805	55.89
Other										
Transfers and subsidies (Total)	11389	15 563	35 555	37 381	42 421	42 421	54 137	45 669	47 952	27.62
Provinces and municipalities	49		20							
Municipalities	49		20							
Municipalities	49		20							
Non-profit institutions	11340	15 563	35 535	37 381	42 421	42 421	54 137	45 669	47 952	27.62
Payments for capital assets	3 997	1332	2 040	5 571	5 571	5 571	6 000	10 794	14 010	7.70
Buildings and other fixed structures	324									
Other fixed structures	324									
Machinery and equipment	3 673	1321	2 040	4 071	4 071	4 071	4 440	9 133	12 266	9.06
Other machinery and equipment	3 673	1321	2 040	4 071	4 071	4 071	4 440	9 133	12 266	9.06
Software and other intangible		11		1500	1500	1500	1 560	1661	1744	4.00
Payments for financial assets	23	137								
Total economic classification	130 912	161 517	216 460	250 122	271 610	271 610	310 629	325 768	342 547	14.37

**Table 2.B3.1: Details of departmental payments and estimates by economic classification - Programme 1: Administration**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	%
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			change from 2009/10
Current payments	44 760	62 592	76 638	80 229	83 606	83 606	98 129	105 206	109 285	17.37
Compensation of employees	26 264	34 183	39 988	40 965	43 742	43 742	56 134	59 784	63 011	28.33
Salaries and wages	24 165	30 296	34 576	33 367	36 144	36 144	48 146	51278	54 079	33.21
Social contributions	2 099	3 887	5 412	7 598	7 598	7 598	7 988	8 506	8 932	5.13
Goods and services	18 496	28 409	36 650	39 264	39 864	39 864	41 995	45 422	46 274	5.35
Of which										
Administrative fees	34	23	45	88	58	58	58	62	64	
Advertising	970	1258	1132	2 386	2 386	2 216	1 869	1930	2 017	(15.66)
Assets <R5000	604	1082	678	896	896	896	1 397	1487	1536	55.92
Audit cost: External	1131	3 303	3 208	3 000	3 000	3 000	3 670	3 968	4 104	22.33
Bursaries (employees)	183	523	555	600	600	600	1 000	1065	1118	66.67
Catering: Departmental activities	823	1476	2 043	2 070	2 070	2 071	2 550	2 715	2 842	23.13
Communication	2 085	3 220	3 727	2 652	2 652	2 652	2 936	3 127	3 283	10.71
Computer services	745	1088	4 616	5 017	4 394	4 394	6 000	6 390	6 410	36.55
Cons/prof:business & advisory services	2 411	549	1511	2 587	2 505	2 505	3 054	3 254	3 359	21.92
Cons/prof: Infrastructre & planning			830							
Contractors	24	77	1061	30	410	410	35	38	39	(9146)
Agency & support/outourced services	400	894		470	470	470	760	810	808	6170
Entertainment	2			475	475	500	485	519	535	(3.00)
Inventory: Fuel, oil and gas		502	1018	707	707	707	850	906	951	20.23
Inventory: Raw materials		425		631	631	631				(100.00)
Inventory: Other consumables		361	346	108	108	108	320	340	358	196.30
Inventory: Stationery and printing		1230	1721	1332	1332	1272	1 596	1701	1780	25.47
Lease payments	209	2 940	5 805	2 269	2 269	2 269	3 090	3 191	2 753	36.18
Owned & leasehold property expenditure	3 217			624	624	624				(100.00)
Travel and subsistence	2 816	7 685	6 194	9 873	10 828	10 910	9 731	11 158	11416	(10.81)
Training & staff development	2 030	857	1134	1284	1284	1284	1 527	1627	1709	18.93
Operating expenditure	681	182	446	822	822	822	105	112	117	(87.23)
Venues and facilities	131	734	580	1342	1342	1465	962	1022	1075	(34.33)
Other										
Transfers and subsidies (Total)	11357	15 563	20							
Provinces and municipalities	17		20							
Municipalities	17		20							
Municipalities	17		20							
Non-profit institutions	11340	15 563								
Payments for capital assets	3 997	1332	2 040	5 571	5 571	5 571	6 000	10 794	14 010	7.70
Buildings and other fixed structures	324									
Other fixed structures	324									
Machinery and equipment	3 673	1321	2 040	4 071	4 071	4 071	4 440	9 133	12 266	9.06
Transport equipment										
Other machinery and equipment	3 673	1321	2 040	4 071	4 071	4 071	4 440	9 133	12 266	9.06
Software and other intangible		11		1500	1500	1500	1 560	1661	1744	4.00
Payments for financial assets	23	94								
Total economic classification	60 137	79 581	78 698	85 800	89 177	89 177	104 129	116 000	123 295	16.77

**Table 2.B3.2: Details of departmental payments and estimates by economic classification - Programme 2: Facilities For Members And Political Parties**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
Current payments	8 719	11451	15 165	19 987	20 387	20 387	21 989	23 418	24 589	7.86
Compensation of employees	5 705	6 816	9 782	14 902	15 302	15 302	16 701	17 786	18 676	9.14
Salaries and wages	5 000	6 016	8 404	12 323	12 723	12 723	14 278	15 206	15 966	12.22
Social contributions	705	800	1378	2 579	2 579	2 579	2 423	2 580	2 710	(6.05)
Goods and services	3 014	4 635	5 383	5 085	5 085	5 085	5 288	5 632	5 913	3.99
Of which										
Administrative fees		37	7							
Advertising	14	67	277	113	113	113	117	125	131	3.54
Assets <R5000		38		35	35	35	68	72	76	94.29
Catering: Departmental activities		3	54	100	100	100	21	22	23	(79.00)
Communication				1620	1620	1620				(100.00)
Cons/prof.business & advisory services		28	170							
Contractors			22							
Entertainment		30	2	10	10	10	10	11	11	
Lease payments	784	1553	1537				1 685	1795	1884	
Travel and subsistence	2 191	2 792	3 271	2 832	2 832	2 832	3 283	3 496	3 671	15.93
Operating expenditure	25			375	375	375	104	111	116	(72.27)
Venues and facilities		87	43							
Other										
Transfers and subsidies (Total)	3		35 535	37 381	42 421	42 421	54 137	45 669	47 952	27.62
Provinces and municipalities	3									
Municipalities	3									
Municipalities	3									
Municipal agencies and funds										
Non-profit institutions			35 535	37 381	42 421	42 421	54 137	45 669	47 952	27.62
Payments for capital assets										
Payments for financial assets		43								
Total economic classification	8 722	11 494	50 700	57 368	62 808	62 808	76 126	69 087	72 541	21.20

**Table 2.B3.3: Details of departmental payments and estimates by economic classification - Programme 3: Parliamentary Services**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
Current payments	31 136	37 837	48 405	65 951	68 251	68 251	81 853	89 006	92 451	19.93
Compensation of employees	14 337	17 737	23 318	35 543	35 543	34 357	43 170	45 976	48 275	25.65
Salaries and wages	11 489	13 289	16 021	29 060	29 060	27 945	36 527	38 901	40 846	30.71
Social contributions	2 848	4 448	5 297	6 483	6 483	6 412	6 643	7 075	7 429	3.60
Goods and services	16 799	20 100	25 087	30 408	32 708	33 894	38 683	43 030	44 176	14.13
Of which										
Administrative fees		368								
Advertising	1	243	36	320	320	320	988	1052	1105	208.75
Assets <R5000		3								
Catering: Departmental activities	485	1303	1667	2 170	2 170	2 140	2 165	2 306	2 422	1.17
Communication		97								
Cons/prof:business & advisory services	766	561	1214	1390	1390	1421	1 767	1882	1975	24.35
Cons/prof: Legal cost			556	1800	1800	1800	1 900	2 024	2 125	5.56
Contractors			68	100	100	100				(100.00)
Agency & support/outsourced services							435	463	486	
Entertainment	1792	1884	7	270	270	259	425	454	475	64.09
Inventory:Learn & teacher support material										
Inventory: Raw materials	113			170	170	170				(100.00)
Inventory: Other consumables			128	55	55	50	316	337	353	532.00
Inventory: Stationery and printing		226	62				517	551	578	
Travel and subsistence	13 433	14 503	19 088	22 053	24 353	25 625	26 444	29 993	30 491	3.20
Training & staff development				48	48	48				(100.00)
Operating expenditure				730	730	669	390	416	436	(41.70)
Venues and facilities	209	912	2 261	1302	1302	1292	3 336	3 552	3 730	158.20
Other										
Transfers and subsidies (Total)	9									
Provinces and municipalities	9									
Municipalities	9									
Municipalities	9									
Total economic classification	31 145	37 837	48 405	65 951	68 251	68 251	81 853	89 006	92 451	19.93

**Table 2.B3.4: Details of departmental payments and estimates by economic classification - Programme 4: Direct Charge**

R' 000	2006/07	2007/08	2008/09	2009/10			2010/11	2011/12	2012/13	% change from 2009/10
	Audited			Main budget	Adjusted budget	Revised estimate	Medium-term estimates			
Current payments	30 888	32 605	38 657	41003	51374	51374	48 521	51675	54 259	(5.55)
Compensation of employees	30 888	32 605	38 657	41003	51374	51374	48 521	51675	54 259	(5.55)
Salaries and wages	30 888	32 605	38 657	39 603	49 974	49 974	46 477	49 498	51973	(7.00)
Social contributions				1400	1400	1400	2 044	2 177	2 286	46.00
Goods and services										
Transfers and subsidies (Total)	20									
Provinces and municipalities	20									
Municipalities	20									
Municipalities	20									
Payments for capital assets										
Total economic classification	30 908	32 605	38 657	41 003	51 374	51 374	48 521	51 675	54 259	(5.55)



